

**PUNE DISTRICT EDUCATION ASSOCIATION's  
SETH GOVIND RAGHUNATH SABLE COLLEGE OF PHARMACY,  
SASWAD, DIST-PUNE**

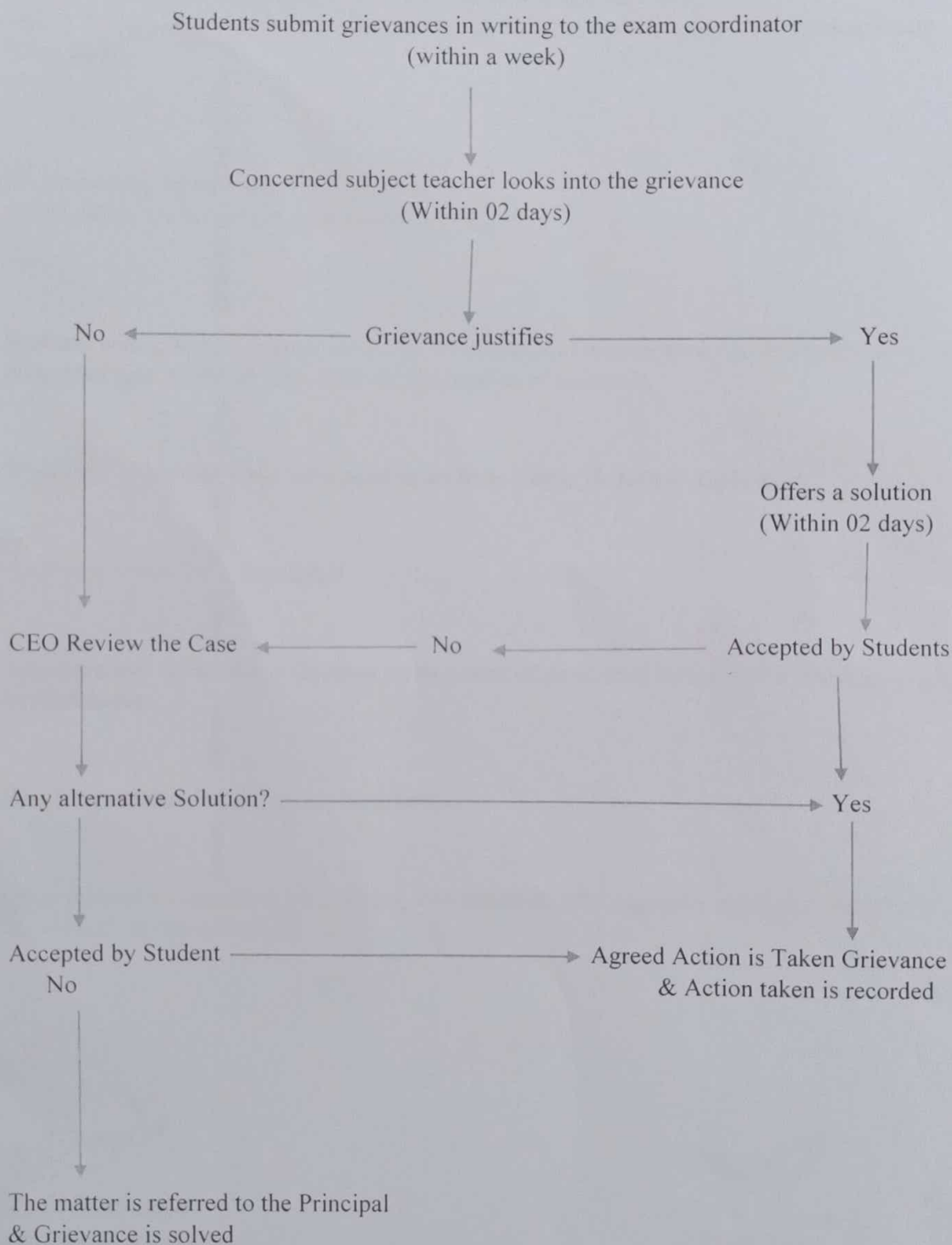
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**Criterion No: - II**

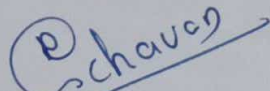
**2.5.2. Mechanism to deal with internal examination related grievances is  
transparent, time- bound and efficient**

Pune District Education Association's  
Seth Govind Raghunath Sable College of Pharmacy, Saswad

Mechanism of Internal Exam related Grievances



  
Mr. G. B. Nigade  
**Internal Exam Incharge**  
Pune District Education Association's  
Seth Govind Raghunath Sable College  
Of Pharmacy, Saswad, Dist. Pune.

  
Dr. R. S. Chavan  
**PRINCIPAL**  
PUNE DISTRICT EDUCATION ASSOCIATION'S  
SETH GOVIND RAGHUNATH SABLE  
COLLEGE OF PHARMACY, SASWAD  
TAL. PURANDHAR, DIST. PUNE : 412301.

Pune District Education Association's  
Seth Govind Raghunath Sable College of Pharmacy, Saswad

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Mechanism of External Exam related Grievances

- Students apply online for admission to the examination
- Problems (if any) are resolved by the CEO/ Exam section/ University
- Hall tickets are downloaded from the University website, a week before the commencement of the exam



- The university declares the result on its website
- Marks sheets are issued to students by the college



- Students with grievances apply online for photocopies of answer books on payments of prescribed fees within 10 days from the declaration of the result.



- Photocopy of answer books are issued to students within 30 days of application



- If allotted marks are not justified



- Students apply online for revaluation on payments of prescribed fees within 10 days of receipt of photocopies.



- Results of revaluation are issued to students



- Other grievances regarding grace marks, ordinances & 50% aggregate marks are addressed individually by the university.

Mr. N. R. Bhosale

**College Examination Officer**  
Pune District Education Association's  
Seth Govind Raghunath Sable College  
Of Pharmacy, Saswad, Dist. Pune

Mr. R. S. Chavan

**PRINCIPAL**

PUNE DISTRICT EDUCATION ASSOCIATION'S  
SETH GOVIND RAGHUNATH SABLE  
COLLEGE OF PHARMACY, SASWAD  
TAL. PURANDHAR, DIST. PUNE - 412301.

# Exam Committee Meeting Register 2021-22 Onwards



**REAL PRIME**

DELUXE REGISTER



12/12/2023

The meeting of the Examination activities has been called with following agenda.

- ① To discuss on Internal marks entry in SPPU website.
- ② To discuss on mark entry in mother register.
- ③ To discuss any other matter with permission of chair.

Agenda No: -1 To discuss on Internal marks entry in SPPU website

University has displayed circular regarding to the internal marks entry in SPPU website.

It was discussed in meeting to complete the entry of internal marks carefully in SPPU website on or before 18<sup>th</sup> Dec. 2023 & submit two copies of Marksheet to the exam department. It also discussed that the filling internal marks in SPPU website is solely responsibility of respective subject teacher.

Agenda No: -2 To discuss on mark entry in mother register

As per the discussion in meeting every subject teacher instructed to complete the marks entry in mother register on or before 18<sup>th</sup> Dec. 2023. Before to make entry in mother register everyone should displayed to the student. It is discussed that those subject are in sharing, the sub both subject teachers should are responsible for the mark entry in mother register.



12/12/2023

Agenda No: ③ To discuss on University Practical Exam

It also discussed that to <sup>University</sup> ~~to~~ ~~test~~ ~~about~~ practical exam ~~are~~ began from 13<sup>th</sup> Dec. 2023. All staff-members are instructed to follow all the necessary action & collect stationary from exam department.

The meeting was attended by following members

- 1) Dr. R. S. Chavan - Chavan
- 2) Dr. S. J. Pawar - Pawar
- 3) Mrs. J. R. Jagtap - Jagtap
- 4) Dr. A. P. Kale - Kale
- 5) Mr. J. V. Shinde - Shinde
- 6) Mr. N. R. Bhosale - Bhosale
- 7) Mr. G. B. Nigade - Nigade
- 8) Dr. P. N. Jagtap - Jagtap
- 9) Mr. S. K. Raut - Raut
- 10) Ms. P. B. Khatak - Khatak
- 11) Ms. V. V. Jagtap - Jagtap
- 12) S. M. Deshmukh - Deshmukh
- 13) V. S. Hire - Hire
- 14) Ms. S. P. Bankar - Bankar
- 15) Mr. P. S. Pisal - Pisal
- 16) Ms. A. A. Javalkar - Javalkar
- 17) Ms. S. S. Chavan - Chavan